

STEWARDS' GUIDE TO SUBMITTING RESOLUTIONS AND APPROVING DELEGATES TO HSA CONVENTION

- Chapters ***must*** hold a meeting to:
 1. Elect delegates to Convention
([HSA Convention Policy - sec 1.4](#))
(if a member cannot attend the chapter meeting but wishes to run as a delegate, they must submit their intention in writing to the chief in advance of the meeting)
 2. Vote on resolutions to be submitted for consideration at convention.
The deadline for submission of resolutions to the 2016 Convention is Friday, February 12, 2016 @ 5:00 pm
([HSA Constitution - Article 7, Section 4](#))
- Elected Delegates can sign-in and register for Convention here: [2016 HSA Convention Registration](#)
- Chief Stewards approve elected delegate when delegate registers
- All information relating to HSA Convention and resolutions can be found here: [2016 HSA Convention](#)